



THE HERBERT BEARMAN FOUNDATION

Executive Grant Summary Template

** Required for consideration.*

Organization Information *

Organization Name	
Address	
City, State	
Zip Code	
Phone Number	
Federal Tax ID (EIN)	
Web Address	
Mission Statement	

Contact Information – Organization President/Executive Director *

Prefix	
First Name	
Last Name	
Title	
Email	
Office Phone and Extension	

Contact Information – Project Contact *

Prefix	
First Name	
Last Name	
Title	
Email	
Office Phone and Extension	



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Project Title *

25 words or less

Requested Amount *

Project Budget *

Annual Organizational Budget *

Project Start Date *

Project End Date *

Program/Project Description *

- *Describe the programs and services provided by your organization.*
- *Describe the program/project, including key activities and timeline for implementation. Where applicable, describe the frequency and duration of program activities (for example, the number of program sessions and hours per week or month).*
- *Describe the population and, if applicable, the number of people to be served. For example, please specify if the program will focus on certain ages, populations, or neighborhoods.*

Program/Project Objectives and Outcomes *

- *Please describe how you will know if your program/project is accomplishing what you set out to do.*
- *Please list any other funders, partners, or stakeholders involved in this program or project. Include the nature of their involvement (financial, advisory, operational, etc.) and whether funding has been secured or is pending.*



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Authorized Signer: _____ *

By typing your name and title above, you are signifying that you are authorized to submit this grant application on behalf of your organization.

Attachments

1. IRS Determination Letter or Proof of Fiscal Sponsorship *

2. Most Recent Audited Financial Statement *

If you do not have an audited financial statement, please provide your most recent 990 if your organization is required to file one.

3. Detailed Organization Budget *

Upload your organization's annual budget (in any format).

4. Detailed Project Budget *

5. Optional Attachments

You may upload up to ten additional attachments (cover letter, letters of support, news clippings, etc.)