



THE HERBERT BEARMAN FOUNDATION

Post-Grant Report Template

This report is due on or before the date listed in your signed grant agreement. There are no word counts/character limits.

Results

- *Summarize the anticipated results (outputs and/or outcomes stated in the original proposal) and the degree to which they were achieved during the reporting period.*
- *If applicable, provide demographic and geographic information regarding the community or population that benefited from or was served by the grant.*
- *Highlight specific activities that contributed to success.*
- *Identify any unanticipated implementation challenges and how they were addressed. Include collaborations or partnerships with other organizations.*
- *Describe how the grant affected organizational capacity and sustainability, if applicable.*



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Lessons Learned

- *Describe any lessons learned related to implementation, scope of activities, target population, collaborative relationships, measuring impact, or other factors.*
- *Give specific advice to other nonprofits seeking to do similar work.*
- *Give recommendations to the grantmaker to maximize the impact of funding in this area or to better support grantees.*

Future Plans

- *Address programmatic, evaluative, or organizational changes that will be made based upon the lessons learned.*
- *Propose plans, if any, for continuing the work started by this grant.*

Budget Report Narrative

- *Provide a short narrative explaining significant variances or unclear budget line items.*
- *Identify additional funding received to support grant activities.*

Upload Budget Report

- *Provide a budget report in the format submitted with the original proposal, including original revenue and expense projections and actual revenue and expenses.*

Optional Attachments

- *You may include up to five press releases, recent newspaper/magazine articles, photographs, brochures, or other materials highlighting the grant-funded activities and accomplishments.*